***IPSS-INSPIRE Pediatric Simulation Fellowship***

***Application Checklist***

# Fellow Application and Approval Process

* Gather and complete all IPSS-INSPIRE Pediatric Simulation Fellowship Application documents
* Submit application via [Oxford Abstracts available on the INSPIRE website before the application deadline](https://app.oxfordabstracts.com/stages/76966/submitter).
* IPSS-INSPIRE Pediatric Simulation Fellowship Committee will review all applications.
* IPSS-INSPIRE Pediatric Simulation Fellowship Committee will notify all candidates with results before the end of April.
* The fellowship will begin in July and conclude two years later at the annual IPSSW meeting.

# Application Documents Required for Submission:

All items below must be complete before [submitting application via Oxford Abstracts](https://app.oxfordabstracts.com/stages/76966/submitter). **Please save all documents in the following naming convention:** **Last Name\_Title of Document**

1. **WORD DOCUMENT - Must be completed, saved as a PDF, and uploaded to the Oxford Abstracts application.**
* IPSS-INSPIRE Pediatric Simulation Fellowship Project, Budget, and Mentor Document [LINKED HERE](https://appriver3651014754.sharepoint.com/%3Aw%3A/s/clients/EWnFWj--QSlAqcV59BGFvsYBibuSFvuj2-edfCSe9JaOqA?e=KfBWRi)
1. **UPLOAD DIRECTLY TO SURVEY MONKEY APPLICATION**
* Curriculum Vitae (CV)
* Research Project Letter of Intent - In 300 words or fewer, please explain how and why this fellowship will benefit you and your community.
* Letter of Support/Reference #1 – This letter of support/reference must be from local mentor
* Letter of Support/Reference #2 – This letter of support/reference should be from your local institution or supervisor.
* Headshot – A photo of your face
* Submit all items via [Oxford Abstracts Link](https://app.oxfordabstracts.com/stages/76966/submitter). The link is also available through the INSPIRE website or email.